

**PEABODY INSTITUTE LIBRARY  
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**Minutes of Special Meeting  
September 14, 2020**

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The September 14, 2020 special meeting of the Library Trustees was called to order by President Najjar at 6:30pm. This meeting was held via Zoom virtual webinar and was broadcasted live on PATV's television station and on Facebook. Meeting minutes taken by Madelyn Firth.

As there was a quorum, the roll call was taken:

Stephanie Najjar, present  
Richard Shruhan, present  
Peter Bakula, present  
Kate O'Brien, present  
Anne Quinn, present  
Don McAllister, present  
Wes Merrill, present  
Stephanie Dallaire, absent  
Morgan Yeo, present  
Frances Gallugi, absent  
Tom Pappas, present

Alysa Hayden, guest (Assistant Library Director interview)

The interview was initiated and Alysa was asked to tell a little bit about herself and why she is interested in this assistant director position. What new services she would want to introduce at the library and her thoughts about improving employee morale, especially during the current pandemic.

Alysa education includes Masters of Library & Information Science Public Libraries degree from Rutgers University. She also earned a Master of Science in Public Policy at Tufts University and Bachelors of Arts in both English and Biology from Boston University.

Alysa explained herself as being a dedicated, passionate librarian who has over 20 years of administrative experience in areas including human resources and process improvement, noting most of her skills are transferrable to her role at the library.

Alysa joined the library in 2016 as the Head of Children's Services and since October of 2019 has worked as the Interim Assistant Director. Over the past six months Alysa has assisted Director Merlin in dealing with the COVID-19 pandemic and its effect on library operations.

The Library Trustees went into executive session.

A **MOTION** was made by Stephanie Najjar to vote on hiring the candidate. The motion was accepted by **Wes Merrill**, and seconded by **Tom Pappas**.

A vote was taken. All in Favor: Yes. Any Opposed: No. The motion was unanimously approved.

The special meeting adjourned at approximately 7:00 pm.

Submitted by,

Madelyn Firth  
Secretary